How to Make an Appointment in NAVIGATE

Isenberg Student Appointment Scheduling Guide

1. Go to Navigate: https://umass.campus.eab.com/

2. Login using your NetID & Password

3. To connect with a Chase Career advisor, make the following selections:
   - Advising
   - Services:
     o Scroll to ‘Chase Career Center’ & Select one of the following:
       i. Chase Career – Career Exploration/Research
       ii. Chase Career – Career Fair Prep
       iii. Chase Career – CPT Process for F1 Visas
       iv. Chase Career – Evaluating an Offer
       v. Chase Career – Internships & Co-ops
       vi. Chase Career – Interview Preparation
       vii. Chase Career – Job/Internship Search
       viii. Chase Career – LinkedIn & Networking
       ix. Chase Career – Public Accounting Career
       x. Chase Career – Resume Review
       xi. Chase Career – Transfer Student Resume Assignment
       xii. Chase Career – UWW Career Appointment

4. Click ‘Find Available Time’

5. Review dates/times and select a time to review details

6. Click ‘Schedule’

*************************************************************************************
Two things to keep in mind:

- Appointments must be scheduled at least 24 hours in advance
- Students must be in declared in the major (primary or secondary) to schedule appointments